

## **CRANSTON PUBLIC LIBRARY**

A meeting of the Cranston Public Library Board of Trustees was held on Wednesday, June 12, 2024 at 6:00p at the Cranston Central Library.

### **Present were:**

*Michael Goldberg*

*R. Drayton Fair*

*Diane Schaefer*

*Larry Warner*

*Ed Garcia, Library Director*

*Julie Holden, Assistant Director*

*Allyson Quintanilla, Secretary for the Board of Trustees*

*Excused: Jen Cowart, Regina Spirito, Jack Tregar*

### **INTRODUCTION: 6:00p**

The meeting was called to order at 6:00p.

### **MINUTES: 6:00**

A motion was made by Drayton Fair to approve the minutes of the regular meeting of May 8, 2024.

Larry Warner seconded. Motion carried (3-0).

### **LIBRARY ADMINISTRATION REPORT: 6:01p**

#### Administrative Updates

-Administration decided to remove the Hoopla service from the Aspen ILS. Users will no longer be able to discover Hoopla materials in our catalog but will still be able to access the service from our website.

-The Cranston Public Library Association received a \$2000 grant from BankNewport in support of the summer reading program.

-The Cranston Public Library Association received a \$500 grant from the Cranston Rotary in support of the summer reading program.

-The Freedom to Read bill passed the full Senate. It has now been sent to the House for consideration.

-The Library completed our annual MOU with the Rhode Island Family Literacy Initiative for FY25. The contract covers the CPL costs for ESL and citizenship classes at the Auburn branch and William Hall Library. The funds used come from our restricted account funds, not the library operating budget. The FY25 total is \$20,779 which is a slight increase from FY24 total of \$19,624.

### Buildings and Grounds

- The new glass for the back door at William Hall Library has been installed.
- The Highway department has restriped the Central Library parking lot and completed replacement of damaged parking bumpers.
- Director Garcia is working with the Hall Trust on a Champlin grant application for a geothermal heating system for the William Hall Library.

### Programs

-The Library hosted ALA President Emily Drabinski on June 3 for the first stop on her national tour of libraries. President Drabinski moderated a panel discussion featuring Elena Rios (CPL Youth Services Librarian), Colin McCullough (West Warwick Public Library director), Jessica David (President of the Cranston Public Library Association), and state Rep. David Morales. The panel discussion was filmed for a documentary film being produced by ALA. The panelists along with Director Garcia, Senator Mark McKenney and Karen Mellor, RI Chief of Library Services were also interviewed for a documentary.

### Staff Updates

- Dave Bartos, Tayla Cardillo, Alyssa Taft, Julie Holden, Ed Garcia, Nomi Hague, and Elena Rios, and Carla Jaggi all presented at the Rhode Island Library Association Annual Conference on May 22-23.
- Alyssa Taft was recognized at the OneCranston Health Equity Zone planning meeting with the “Two Brains are Better Than One” award, for her role as a thought partner to the HEZ and because she “exemplifies the ability to be creative and inventive with her ideas and is always ready to lend a helping hand.”
- We recently had to part ways with our Head Custodian, Samantha Turbitt. Joe Martucci will be starting on Monday, June 17<sup>th</sup> as her replacement.
- Due to an emergency medical procedure, the part time custodian at Auburn branch will be out for an extended period of time. We have contracted with Taj Contract Cleaning, a local commercial cleaning company, who was fortunately able to provide a temporary custodian for us through late June.
- The ALA Law for Librarians Train the Trainer program took place from May 31st - June 2nd, 2024 in Chicago, IL. Tayla Cardillo, Oak Lawn Branch Librarian and Erin Sefranek, a school librarian and SLRI member represented Rhode Island at this training and are both expected to provide training to library workers and other library stockholders locally for the next two years. On the first full day of training participants received a primer in the US Law presented by Office of Intellectual Freedom Director Deborah Caldwell-Stone followed by presentations about areas of law of particular importance to libraries: The First Amendment, CIPA, Social Media and the Internet, Privacy and Copyright. Each of these topics were presented by lawyers with expertise in that area of law. The second day of training included advice on how to go back to our communities and present with information, a panel discussion on advocacy with the ALA Policy Corp, and breakout group where participants could ask each presenter questions in small groups. The Law for Librarians training was very informative and will allow each participant to bring back this valuable legal knowledge (that many library professionals did not learn in their formal training) to their colleagues in their state/region.

### Extreme Lumens

Ed Garcia presented an alternate LED lighting upgrade proposal for Knightsville and Central to the Board. The Board had questions about the cost of replacement materials, and wanted to see samples of the light fixtures if possible. The Board would also like to know if the old lights will be disposed of in an eco-friendly manner. Ed will bring these answers to the July Board meeting.

### **BUDGET REPORT: 6:24p**

The budget report was distributed reflecting July 1, 2023 – May 30, 2024.

Ed presented the current FY24 budget summary to the Board. Ed has reallocated some funds to accommodate the replacement of new microphones and a repair to the sound system in the James T. Giles Community Room.

Ed presented the quarterly restricted accounts report to the Board.

### **NEW BUSINESS:**

#### Approval of revision to the Library Nepotism Policy (Vote may be taken): 6:29p

The revisions to the Nepotism Policy were presented to the Board. The Board requested that the language be updated to specify 1<sup>st</sup> cousin, and “any state or local elected official representing the City of Cranston”.

A motion was made to approve the revised of the Library Nepotism Policy as amended, effective on June 17<sup>th</sup>, by Larry Warner. Diane Schaefer seconded. Motion carried (3-0).

#### Approval of Library Tabling Policy (Vote may be taken): 6:40p

Ed presented the proposed the Library Tabling Policy to the Board.

A motion was made to approve the Library Tabling Policy by Diane Schaefer. Drayton Fair seconded the motion. Motion carried (3-0).

### **ADJOURNMENT: 6:53p**

A motion was made to adjourn the meeting by Larry Warner. Diane Schaefer seconded. Motion carried (3-0).